WESTMOUNT PLACE

Condominium Corporation No. 8310969
Suite #420, 1100 – 8th Avenue SW, Calgary, Alberta, T2P 3T8

Minutes of Meeting of the Board of Directors
March 09, 2020

Present: Harrison Gallelli (chair)**,** Bob Boyd (minutes), Brenda Edwards, Rob Parry, Melissa Collins (from 5:36)
Absent: Jules Wilkins, Kathleen Dinneen
The meeting was held in the Westmount Place boardroom

1. Call to order:
Meeting called to order at 5:34pm by Harrison Gallelli

2. Changes to the Agenda:
This was an ad-hock board meeting called by Bob for the purpose of approving the Westmount Place Reference Manual v2.0 so it could be distributed before the deadline.

3. Discussion

3.1 Per the revisions to the Condominium Property Act and Regulations Westmount Place needs to create a comprehensive list of all the rules that were in effect as of January 1, 2020 and distribute a copy to all owners and unit occupants by March 31, 2020.

3.2 Bob compiled the list of rules which included some items from the bylaws, insurance procedures, security access device policy and procedures and other relevant documents. This was titled Westmount Place Reference Manual v2.0 (Rules, Regulations and Policies) building upon the previous version of the Reference Manual v1.1. Draft versions of the document were circulated to board members for their comments.

3.3 Motion by Brenda seconded by Rob that the document Westmount Place Reference Manual v2.0 dated March 8, 2020 is a true and correct representation of the rules in place as of immediately before January 1, 2020 and can be distributed to all the owners and residents of Westmount Place to fulfill the notice requirement of the Condominium Property Act and Regulations. Also, for any rule for which a specific board motion reference is unavailable or lost, this motion shall be considered as the reference motion for all purposes requiring a reference to a motion. Motion carried at 5:35.

3.4 While this document may need to be revised from time to time each revision will need to follow the requirements for approval and notification.

4. Adjourned:

Meeting adjourned at 5:36pm.

Proposed Remaining Regular Meeting Schedule:

(Regular Board meetings are held at 5:30PM in the Westmount Place boardroom)
20200323 Regular Board Meeting
20200427 Regular Board Meeting
20200521 Annual General Meeting at Kerby Centre at 7PM

Officers of the Board:

President: Harrison Gallelli
Vice President: Brenda Edwards
Treasurer: Rob Parry
Secretary: Bob Boyd

Committees:

Maintenance: Bob, Harrison, Brenda, Abbas, Sandra
Design: Kathleen, Harrison, Lee Mills, Margrit Mortensen
Insurance: Bob, Harrison, Brenda, Sandra
Communications: Melissa, Harrison
Landscaping: Kathleen, Lorraine Ellert
Social: Mona Jones

Contacting The Board:

The Board can be contacted through the Westmount Place web site at https://westmountplacecalgary.org/. Log in with your user name and navigate to under the Board Members 2019-20 tab. There you can contact all the Board members or an individual Board member if preferred. Creating a new profile is easy if not already registered.
Residents can also use the Contact Us or Contact Building Manager.
Residents can also directly email the Property Manager, Sandra Williams, at sandra.williams@montgomeryross.ca and request the email be sent to the Board.
Residents can also drop a letter off at the security desk addressed to the Westmount Place Board of Directors.